

PLEASE READ and
KEEP FOR YOUR REFERENCE

Application

Applications and fees must be submitted to the Town Clerk's Office **at least 10 days before** the Planning Board meeting in order to get on the agenda for that month. Planning Board meetings are held the 3rd Thursday of each month. The applicant or their representative must attend this meeting. If the Planning Board determines that a Public Hearing is needed the applicant will be billed for advertising costs.

Environmental Assessment Form

Answer all questions for part (1) one only.

Agricultural Data Statement

Fill out the form with your name and location of property and the owners of any farm land that is within 500 feet of the boundary lines of your property. You do not need to provide additional maps, drawings or explanations of proposed actions since this is already included in your application.

YOUR Responsibilities - Filing Your Subdivision

Once you receive final approval of your subdivision, you are required to do certain things to assure that the subdivision is properly filed with Tompkins County.

- 1) Bring the survey maps of your subdivision plat to the Groton Town Clerk's Office so that the stamp of approval from the Planning Board can be attached. One map must be provided to the Town to be placed in your subdivision file. The Town Clerk's Office is located at 101 Conger Boulevard, Groton, Phone: (607) 898-5035

- 2) Next: to assure accurate changes are made to the assessment maps, the survey map needs to be taken to the Tompkins County Assessment Department located at 128 East Buffalo St. Ithaca, Phone: (607) 274-5517, with their application for subdivision to receive a stamp from their office.

- 2) Finally, the map (with two stamps) needs to be filed with the County Clerk, located at 320 North Tioga Street, Ithaca, NY Phone: (607) 274-5431.

Prompt Filing: You must have your map filed and recorded with the Tompkins County Clerk within sixty-two (62) days of the date upon which the Planning Board approves the plat. If you fail to do this, the approval will become null and void.

Complete Subdivision Laws and Code Book available at Town Clerk's Office or online at townofgrotonny.org under documents.

APPLICATION FOR SUBDIVISION - TOWN OF GROTON

FOR OFFICE USE ONLY

Date Paid _____

Receipt # _____

Completed Application

Date _____

Type of Subdivision - Check One:

Minor Subdivision - subdivision resulting in 3 - 4 total lots (see Code)

(Note: 2-lot subdivision requires review and approval by Code Official)

Number of proposed lots _____ Fee: \$30 +\$20 per lot Total Fee: \$ _____

Major Subdivision Level 1 - resulting in 5 or more total lots with no streets or public facilities (see Code)

Number of proposed lots _____ Fee: \$50 +\$20 per lot Total Fee: \$ _____

Does Subdivision include Flag Lot(s)? No Yes - Number of Flag Lots _____

Applicant's Name _____ Phone _____

Address _____

Landowner's Name (if different from above) _____

Landowner's Address _____

Phone _____ Landowner's Signature _____

Property Description: Tax Map Number(s) _____

Total number of acres affected _____ Zoning District - Check One RA L M1 M2 H I1 I2

Location - Address or nearest road _____

Easements or other restrictions on property: _____

Will the subdivision create a non-conforming lot? No Yes -

If yes, will lot be joined with a conforming lot? No Yes - explain how: _____

.....
The undersigned hereby requests approval by the Planning Board of the above identified subdivision plat.

Signature of Applicant _____ Date _____

Return form, fee, and survey or to-scale maps to Groton Town Clerk's Office, PO Box 36, 101 Conger Blvd Groton, NY, 13073

TO BE COMPLETED BY PLANNING BOARD CHAIR

Type of SEQR review Unlisted - use Short Form Type 1 - use Long Form

Determination of Environmental Significance Negative Conditional Negative Positive

(Note: Positive and Conditional Negative will require further review.)

If subdivision includes flag lot(s) are minimum lot areas and flagpole widths met? Yes No

For subdivisions with 5 or more lots, was application referred to Tompkins County Planning? Yes No

If yes, was response received or has 30 days elapsed without a response? Yes No

If yes, were official recommended modifications made by County Planning? Yes No

If yes, the Board has incorporated modifications, or chosen to act contrary to recommendations.

(Note: Acting contrary requires a vote of the majority of all members of board plus one for approval and detailed resolution stating why Board is acting contrary to County Planning's recommendations.)

Public Hearing Scheduled? Yes No Date _____

Action taken on Application: Approved Conditionally Approved Denied

Signature of Chair _____ Date _____



Town of Groton

Agriculture Data District- 1

A mailed notification regarding projects such as Subdivisions, Site Plan review, a Use Variance or Special Permits located within a New York State Ag and Market District, shall be sent to Farms or Farming Operations with 500ft of the site.

Please fill out the following information for the reviewing board as well as for the clerk to comply with Town Law section 305-a.

Applicant

Owner if Different from Applicant

Name : _____	Name : _____
Address: _____	Address: _____
_____	_____

Application Type : Special Use Permit Site Plan Approval Use Variance
 Subdivision Approval

Description of the Project: _____

Project Location: _____ Tax Parcel #: _____

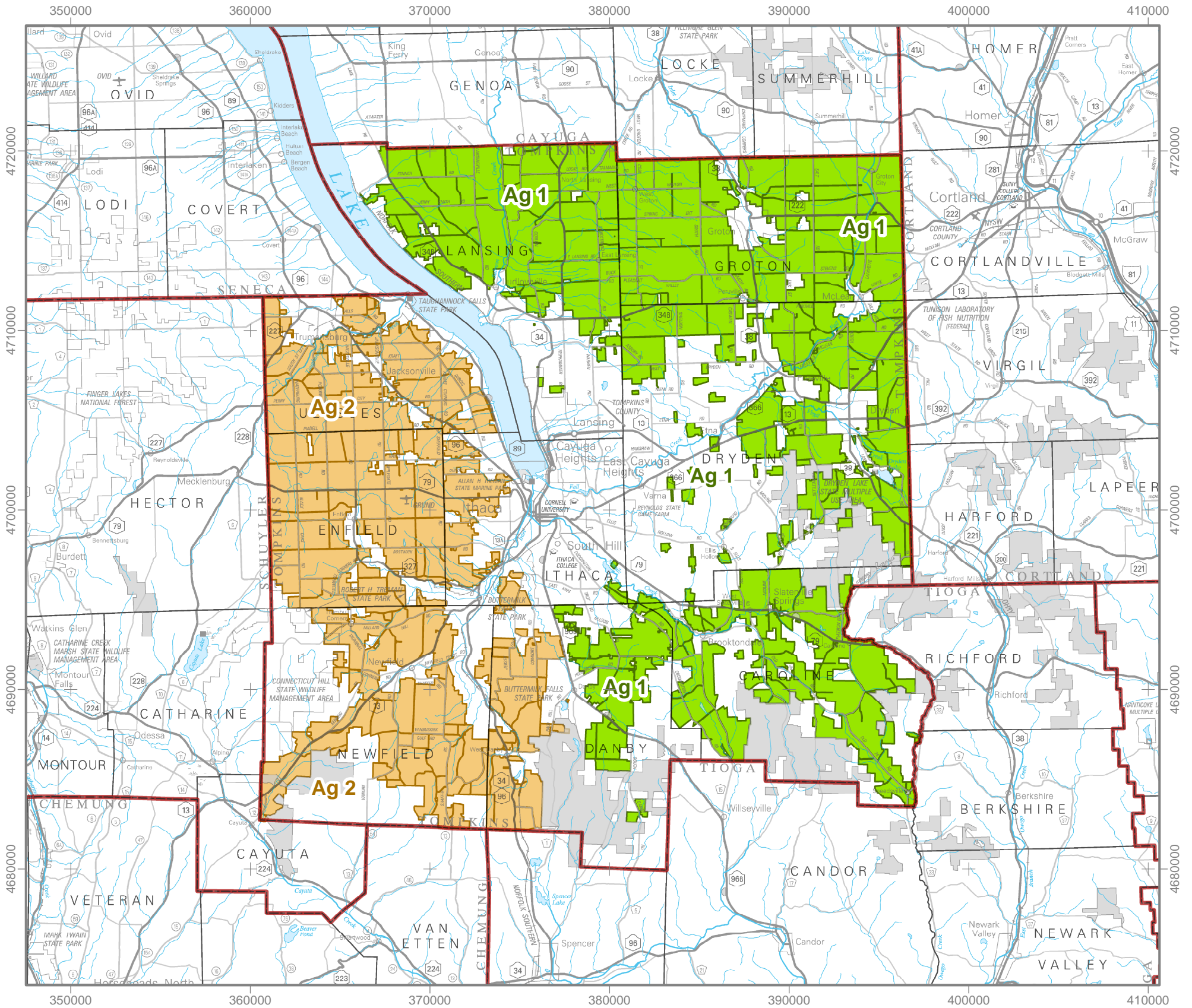
Is Project Parcel Actively Farmed ? Yes No

List all farm operations within 500ft of your parcel. Attach sheets if necessary

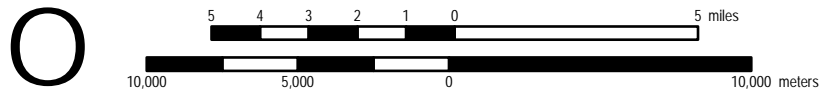
Name : _____	Name : _____
Address: _____	Address: _____
Actively Farmed <input type="checkbox"/> Yes <input type="checkbox"/> No	Actively Farmed <input type="checkbox"/> Yes <input type="checkbox"/> No
Name : _____	Name : _____
Address: _____	Address: _____
Actively Farmed <input type="checkbox"/> Yes <input type="checkbox"/> No	Actively Farmed <input type="checkbox"/> Yes <input type="checkbox"/> No
Name : _____	Name : _____
Address: _____	Address: _____
Actively Farmed <input type="checkbox"/> Yes <input type="checkbox"/> No	Actively Farmed <input type="checkbox"/> Yes <input type="checkbox"/> No

Reviewed By: _____
Municipal Official


Signature of Applicant/ Owner (if not the Applicant)




MAP PROJECTION
UTM Zone 18, NAD83 meters



Tompkins County

Ag. District 1 

Ag. District 2 

DISTRICT CERTIFICATIONS and TOWNS

DISTRICT 1 CERTIFIED 8/5/2020		DISTRICT 2 CERTIFIED 3/28/2017	
Caroline	Groton	Danby	Newfield
Danby	Ithaca	Enfield	Ulysses
Dryden	Lansing	Ithaca	

MAP SOURCE INFORMATION

Map created at Cornell IRIS (Institute for Resource Information Sciences) <<http://iris.cals.cornell.edu>> for the NYS Department of Agriculture and Markets <<https://www.agriculture.ny.gov>>

Base Map: state250_bw.tif 1998
Scale: 1:250,000; County boundaries imported from the file nyshore.e00 from the NYS GIS Clearinghouse website: <<http://gis.ny.gov>>

DISCLAIMER
This is a general reference to Agricultural District boundaries; not a legal substitute for actual tax parcel information.

Boundaries as certified prior to January 2021

Agricultural Districts boundary data is available at CUGIR (Cornell University Geospatial Information Repository) website: <<http://cugir.library.cornell.edu>>

Base map contains data copyrighted by the NYS ITS GIS Program.

Open Enrollment Annual Inclusions added after the certification date are not included in this data. Check with county agencies to confirm the status of individual parcels.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. Urban Rural (non-agriculture) Industrial Commercial Residential (suburban)				
<input type="checkbox"/> Forest Agriculture Aquatic Other(Specify):				
<input type="checkbox"/> Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest Agricultural/grasslands Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		