

**TOWN OF GROTON ZONING BOARD OF APPEALS
ANNUAL ORGANIZATIONAL MEETING
TOWN HALL, 7:00 PM
January 16, 2008**

Attending: Members: Paul Fouts, Pat Gaines, Lyle Raymond, Steven Thane
Also attending: Glenn Morey, Ruth Raymond

Excused: Carolann Darling

Items of Business:

1) Schedule of Monthly Meetings

Meetings set for the third Wednesday of the month
All meetings to convene at 7:00 PM at Town Hall

Motion to adopt schedule by Pat Gaines, seconded by Lyle Raymond
All members in attendance voted aye

2) Chair:

Motion to recommend to Town Board Steven Thane as Chair for 2008 by Lyle Raymond. Motion seconded by Pat Gaines
All members in attendance voted aye

3) Vice-Chair:

Motion to elect Lyle Raymond as Vice-Chair for 2008 by Paul Fouts
Motion seconded by Pat Gaines
All members attendance voted aye

4) Inservice Training:

Four hours per year of Inservice training is required for each member of the board. Several options to fulfill this requirement are available and it was recommended that the four hours be done as early in the year as possible.

5) Findings:

It is important for each board member to understand the importance of the Findings that are created by the ZBA at each hearing. While a one line declaration of the decision (variance approved/denied) fulfills the legal obligation, the findings historically produced by our ZBA allow the inclusion of the thought process involved in our decisions. During the next year, each Board member will be responsible for producing the Findings using our template for at least one hearing.

6) Code of Ethics

The Town of Groton Code of Ethics was distributed to the board members. All were encouraged to read and follow the Code.

Report submitted by Steven Thane 1/18/08